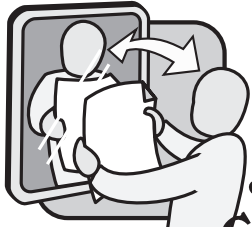


Reversible Study Tool



When to use it

- You have information that you need to learn through paired associations (like language translations or a state with its capital)



How to do it

1 Generate

- Start an outline
- Type or write in information, pairing the associated information using topics and subtopics
- Save as "Pair 1a"

2 Reverse.

- Show all subtopics.
- Switch to Diagram view (don't worry about how unorganized the diagram looks).
- Under "Edit" menu "Select All".
- Under "Diagram" menu select "Link Properties".
- Change "Arrow Direction" to "In Arrow".
- Return to Outline view
- Save as "Pair 1b"

5 Self- Test for understanding.

Now you have two outlines where you can hide and show the information (see Self-Questioning strategy)

Using both outlines you can learn the paired associations in both ways