

Lesson 9: TEXTBOOK NOTETAKING

Rooting for Notes



How can you use your handheld computer to “read and chapter” in a textbook and learn everything in it? Do this lesson and find out!

- 1 • Get a copy of the sample chapter “Roots, Stems and Leaves are Plant Organs” from your teacher. We will use this simple chapter to practice the Textbook Notetaking Strategy.

- You may have a “usual” way that you approach this task. To learn this strategy, it is important that you **just follow the steps!** It may seem strange or different at first, but do it anyway... this strategy **WORKS** -- if you do it right!
- Open Inspiration. Get into Outline View. Save with a descriptive name.

- 2 • Type the name of the chapter as the Main Idea:

Roots, Stems...

Roots, Stems, and Leaves are Plant Organs

Step 1. Create a skeleton.

Type in the headings that you see (in bold) in the chapter.

Roots, Stems...

Roots, Stems, and Leaves are Plant Organs

I. Roots are Plant Anchors and More

II. Stems Provide Support and Transport

III. Leaves Trap Light and Produce Food

- 3 NOTE: When you make a “study outline” for yourself, it should be EASY to make and read. It’s just for YOU! If you are a slow typist, you can just use key words:

Roots, Stems...

Roots, Stems, and Leaves are Plant Organs

I. Roots

II. Stems

III. Leaves

When there is text without a heading, such as at the beginning, give it a name, such as “Intro”. Make a place for everything.

Roots, Stems...

Roots, Stems, and Leaves are Plant O

I. Intro

II. Roots

III. Stems

IV. Leaves

- 4 Step 2. List vocabulary.

Studies show that if you study the vocabulary you’ll be far better prepared for the test, so give it a special place on your outline.

First, type a “vocabulary” topic at the end of the outline.

Roots, Stems...

Roots, Stems, and Leaves are Plant Organs

I. Intro

II. Roots

III. Stems

IV. Leaves

V. Vocabulary

Then, type in unfamiliar words (bold):

V. Vocabulary

A. Xylem

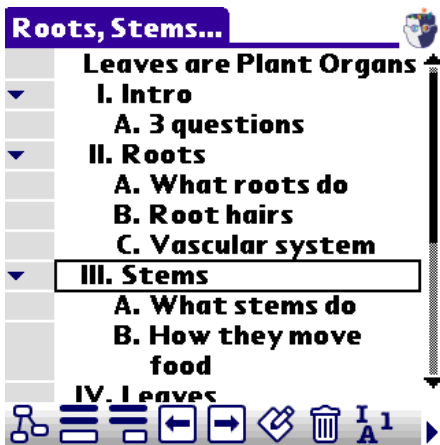
B. Phloem

C. Herbaceous



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5 Step 3. **Scan for subtopics.**
Look at each paragraph and give yourself about 3 seconds to think of keywords (categories) that tell what it's about...



6 Step 4. **Fill in the details**
Finally, it's time to READ the chapter! Start at the beginning, and make notes whenever there's something to learn and remember. (Do NOT re-type the article, or put in so little that you don't have any notes!)

Try to limit the number of words per line. You don't want an outline that feels like reading the chapter again! Just put "trigger" thoughts, and put definitions and notes in the vocabulary section. If you want to have vocabulary in two places, that's fine!!

7 Step 5. **Self-test for understanding.**
Now you have your very own study outline, and can use it to learn and remember the material on this subject. Use the strategies you learned with the Driver's Manual -
- asking How many?, What are they? and What more do I know? to move through the material.

When you do this, you have completed

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 **You're growin'!**